



Ordinary Council Meeting

Agenda

17 August 2023

**Notice is hereby given in accordance with the provisions of the
Local Government Act 1993 that an
Ordinary Meeting of Warrumbungle Shire Council
will be held in the Coonabarabran Chambers, John Street,
Coonabarabran
on Thursday, 17 August 2023 commencing at 5:00 pm.**

Mayor: Cr Ambrose Doolan

Councillors: Kodi Brady
Dale Hogden
Zoe Holcombe
Aniello Iannuzzi (Deputy Mayor)
Carlton Kopke
Jason Newton
Kathryn Rindfleish
Denis Todd

Please note:

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Council's Vision
Excellence in Local Government

Mission Statement

We will provide:

- Quality, cost effective services that will enhance our community's lifestyle, environment, opportunity and prosperity.
- Infrastructure and services which meet the social and economic needs and aspirations of the community now and in the future.
- Effective leadership and good governance, by encouraging teamwork, through a dedicated responsible well trained workforce.

Values

- ✓ **Honesty**
Frank and open discussion, taking responsibility for our actions
- ✓ **Integrity**
Behaving in accordance with our values
- ✓ **Fairness**
Consideration of the facts and a commitment to two way communication
- ✓ **Compassion**
Working for the benefit and care of our community and the natural environment
- ✓ **Respect**
To ourselves, colleagues, the organisation and the community, listening actively and responding truthfully
- ✓ **Transparency**
Open and honest interactions with each other and our community
- ✓ **Passion**
Achievement of activities with energy, enthusiasm and pride
- ✓ **Trust**
Striving to be dependable, reliable and delivering outcomes in a spirit of goodwill
- ✓ **Opportunity**
To be an enviable workplace creating pathways for staff development

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AGENDA

ACKNOWLEDGEMENT OF COUNTRY – Council acknowledges the Traditional Custodians of the Land at which the meeting is held and pays its respects to Elders both past and present and extends that respect to other Aboriginal people who are present.

Turn Off Mobile Phones

Audio Recording of Council Meetings

Apologies/Leave of Absence

Confirmation of Minutes

20 July 2023

Disclosure of Interest

Pecuniary Interest

Non Pecuniary Conflict of Interest

Mayoral Minute/s

Delegate Report/s

Reports of Committees

Reports to Council

Notices of Motion/Questions with Notice/Rescission Motions

Reports to be considered in Closed Council

Conclusion

.....
ROGER BAILEY
GENERAL MANAGER

WARRUMBUNGLE SHIRE COUNCIL

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Item 1 Mayoral Minute – Mayors Log of Activity, Kilometres Travelled and Expenses from 13 July 2023 to 9 August 2023

MAYORAL MINUTE - MAYORS ACTIVITY

<u>Date</u>	<u>Type</u>	<u>In/Out</u>	<u>Activity</u>
13-Jul	Email	In	GM - RFS Zoning Agreement
	Email	In	Deputy Mayor - Important Medical Notice
	Email	In	GM - Tilt Renewables
	Email	Out	GM - Energy Co
14-Jul	Email	In	Armidale Mayor - CoREM meeting
	Email	In	GM - Wind Turbine Decommissioning
	Email	Out	GM - CoREM
17-Jul	Email	In	Cr Hogden - Fee Waiver
	Email	Out	GM - Councillor's Fee
18-Jul	Email	In	Acting DTS - Landcom collaboration deed
	Email	In	Ratepayer - Lawson Park Road
	Email	In	Driver Reviver - Luncheon
	Email	In	Coona Times - Number 3 Oval
	Email	In	Warwick Giblin - Transmission Acceleration Fund
19-Jul	Email	In	GM - Steer Co Implementation
	Email	Out	Coona High Principal Mary Doolan - Fee Waiver
20-Jul	Email	In	Coona High Principal Mary Doolan - Bonds
	Email	In	Leslie Baynham - Long Tan Day Coolah
21-Jul	Email	In	Coona Show - Waste Fees
23-Jul	Email	In	Cr Rindfleish - Pine Ridge Road
25-Jul	Email	In	EA Minister for Energy - meeting
	Email	Out	EA Minister for Energy - meeting
26-Jul	Email	In	Coona Expo - Invoice
28-Jul	Email	In	Coolah Central School - Prefects luncheon presentation
29-Jul	Email	In	Dubbo Mayor - CoREM
30-Jul	Email	Out	Coona Show - Waste invoice
31-Jul	Email	In	Armidale Mayor - CoREM
1-Aug	Email	In	Coona Show - Waste invoice
7-Aug	Email	In	Warwick Giblin - CWO REZ amendments
	Email	Out	GM - Notice of motion
8-Jul	Email	In	Director EDS - Overgrown vegetation
	Email	Out	GM - Mayoral minute
9-Aug	Email	Out	Leslie Baynham - Long Tan Day Coolah

Date of Journey		Purpose of Journey	Odometer		KM
Start Date	End Date		Start	Finish	Travelled
20-Jul	20-Jul	Meeting with GM and Deputy Mayor	28048	28076	28
20-Jul	20-Jul	Council Meeting Coolah	28076	28230	154
23-Jul	23-Jul	Welcome to Coona Event	28230	28262	32

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26-Jul	26-Jul	Meeting with Sara Mitchell	28262	28292	30
27-Jul	27-Jul	Prefects Luncheon	28292	28317	25
31-Jul	31-Jul	Meeting with Ratepayer	28317	28349	32
3-Aug	4-Aug	Dubbo - Country Mayors Meeting	28349	28669	320
Total KM travelled for period 20 July 2023 – 4 August 2023					621

MAYORAL MINUTE - EXPENSES 18 July 2023 to 4 August 2023

<u>Date</u>	<u>Transaction Details</u>	<u>Comments</u>	
18-Jul	Flight Centre	Travel - Country Mayors	\$501.50
18-Jul	Mercure Martin Place	Accommodation - Country Mayors	\$379.05
3-Aug	Zabou Kitchen	Meal - Country Mayors	\$22.00
4-Aug	One Taxi	Travel - Country Mayors	\$60.08
4-Aug	Airport Retail	Meal - Country Mayors	\$17.15
4-Aug	Due Mondri @ Society	Meal - Country Mayors	\$18.76
Total expenditure for period 18/07/2023 - 04/08/2023			\$998.54

RECOMMENDATION

That Council:

1. Notes the report on the Mayor's Activity and Log of Kilometres Travelled for the period 13 July 2023 to 9 August 2023.
2. Notes the report on the Mayor's credit card expenses between 18 July 2023 and 4 August 2023 and approves the payment of expenses totalling \$998.54.

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Item 2 Mayoral Minute – Castlereagh River Rehabilitation Project

Mayoral Minute – Castlereagh River Rehabilitation Project

I hereby advise that I propose to move the following Motion at the Council meeting:

That to enhance the Castlereagh River Rehabilitation Project and increase tourism Council makes application to the State Government to close the rail corridor through Coonabarabran to facilitate the creation of a rail trail.

Commentary:

The Castlereagh River Rehabilitation Project includes 2km of the Castlereagh River riverbank zone, in the town of Coonabarabran. With the support of a local community group and funding from the Federal Government areas of woody and soft stem weed are being removed and revegetated with local riparian grasses, shrubs and trees. A River Management Plan, instream habitat mapping, riverbed mapping and water quality monitoring have been completed. A cultural heritage study will be undertaken, a new path will be constructed and signage and waste traps will be installed.

The Warrumbungle Environmental Education Centre has held education days at the river with local school children. Coonabarabran Highschool Year 11 biology students have been learning about our river and how DNA technologies are used for environmental monitoring. Community planting days will be held at the river in Spring and Autumn to further involve the community in the project.

This project is supported by Council, the Community Project Group and Warrumbungle National Park Environmental Education Centre (WNPEEC).

The River Project is expected to be completed in the current financial year.

**COUNCILLOR AMBROSE DOOLAN
MAYOR**

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Item 3 Councillors' Monthly Travel Claims

Division:	Executive Services
Management Area:	Governance
Author:	EA to the General Manager – Erin Player
CSP Key Focus Area:	Civic Leadership
Priority:	CL2.1 Provide Council's leadership with a strong governance and management framework that promotes transparent and informed decision-making.

Reason for Report

To provide Council with details of monthly travel claims of councillors.

Background

At the Ordinary Council meeting in July 2017 it was resolved that, "*all Councillors make public their monthly travel claims effective immediately.*" (**Resolution No 10/1718**)

Councillor Monthly Travel Claims

Councillor	Kilometres	\$ per KM	Total Amount (\$)
Cr Brady	-	0.95	-
Cr Doolan	-	0.95	-
Cr Hogden	100	0.95	\$95.00
Cr Holcombe	-	0.95	-
Cr Iannuzzi	-	0.95	-
Cr Kopke	146	0.95	\$146.95
Cr Newton	-	0.95	-
Cr Rindfleish	270	0.95	\$256.50
Cr Todd	360	0.95	\$342
		Total:	\$840.45

Issues

Nil.

Options

Nil.

Financial Considerations

Outlined above.

Community Engagement

To inform the community.

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Attachments

1. Councillors Monthly Travel Claims

RECOMMENDATION

That the Councillors' monthly travel claims report in the amount of \$840.45 be noted for information.

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Item 4 Delegate’s Report – Country Mayors Meeting 4 August 2023

Division:	Executive Services
Management Area:	Executive Services
Author:	Mayor – Ambrose Doolan
CSP Key Focus Area:	Civic Leadership
Priority:	CL6 To build strong relationships

Reason for Report

To report to Council on the Country Mayors Association meeting held in Sydney on Friday 4 August 2023.

Background

I attended the Country Mayors Association Meeting held at Parliament House in Sydney on Friday 4 August 2023.

During the General Meeting, there were a number of presentations, which included:

- The Hon Penny Sharpe MLC, Minister for Climate Change, Minister for Energy, Minister for the Environment, and Minister for Heritage spoke about what the government is doing in relation to climate change.
- The Hon Tara Moriarty MLC, Minister for Agriculture, Minister for Regional NSW, Minister for Western NSW spoke about funds will still be committed to regional roads, access to employment and services are being improved and housing supply and affordability is being focused on.
- Mr Simon Draper, CEO, NSW Reconstruction Authority, spoke about the creation of the NSW Reconstruction Authority and what they do.
- Cr Linda Scott, President ALGA, reported on the 2023 National General Assembly and Regional Forum and the upcoming National Local Roads, Transport and Infrastructure congress.
- Cr Darriea Turley, President LGNSW, announced that David Reynolds CEO Hills Shire has been appointed CEO of LGNSW, congratulated the winners of the Local Government Awards and advised of the launch of the Parliamentary Friendship Group for Local Government.
- The Hon Dugald Saunders MP, Leader of the Nationals, Shadow Minister for Regional NSW, Shadow Minister for Agriculture and Natural Resources, spoke about issues with the Strategic Country Communities funding, Resources for Regions and the Department of Regional NSW and the Department Regional Health.
- The Hon Wendy Tuckerman MP, Shadow Minister for Local Government,

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Shadow Minister for Small Business, addressed the meeting about the review into Rate Pegging Methodology and Emergency Services Levy changes.

- The Hon Mark Speakman MP, Leader of the Opposition, spoke about the importance of Regional NSW and how regional people are doing it tough due to natural disasters.
- Cr Rick Firman Deputy CMA outlined the events for the Health Forum which will be held in Wagga Wagga from 14 – 15 September 2023 and thanked Mayors Peter Abbott, Cobar Shire Council, Cr Neil Smith, Junee Shire Council and Cr Ron Campbell Narrabri Shire Council for their commitment to Local Government during their years of service and those present were presented with a Country Mayors Association pen.

The following resolutions were made:

- That Cessnock City Council and Wollondilly Shire Council be admitted as members of the Association and that the City of Newcastle and Riverina Eastern Regional Organisation of Councils be admitted as Associate members of the Association.
- The financial reports for last quarter were tabled and accepted.
- CMA endorsed the proposal to enter into a Memorandum of Understanding with NSW Rural Doctors Network.
- That the lot yield scheme be referred to the Executive Committee for consideration with a motion to be submitted to the 24 November 2023 meeting of the Association.

Issues

Nil

Options

Nil

Financial Considerations

Nil

Community Engagement

To inform the community by placing the information on Council's website through the Business Paper.

Attachments

1. Minutes, Country Mayors Association General Meeting 4 August 2023

RECOMMENDATION

That Council note the Delegate's Report in relation to the Country Mayors Association meeting held in Sydney on Friday 4 August 2023.

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Item 5 Delegate’s Report – North West Weight of Loads Meeting – Thursday 27 July 2023

Division:	Executive Services
Management Area:	Governance
Author:	Councillor Denis Todd
CSP Key Focus Area:	Civic Leadership
Priority:	CL6 To build strong relationships

Reason for Report

To report to Council on the North West Weight of Loads Meeting held Thursday 27 July 2023 in the Inverall Shire Council Chambers.

Background

On Thursday 27 July 2023 I attended a North West Weight of Loads Meeting held Thursday 27 July 2023 in the Inverall Shire Council Chambers.

The meeting was chaired by Cr Mike Montgomery, Moree Plains Shire Council.

Inspectors Report

Mobile compliance checks were carried out over the Warrumbungle Shire roads network with permits or notices of B Doubles and Road targeted fourth quarter checks conducted at Coonabarabran, Coolah, Baradine and Dunedoo areas.

Load types of vehicles intercepted included livestock, grain, machinery, primary produce, general freight and foreign goods.

No breaches were detected in Warrumbungle Shire, which is good to see.

Next meeting to be the AGM to be held in Moree on 4 December 2023.

Issues

Nil

Options

Nil

Financial Considerations

Nil

Community Engagement

To inform the community by placing the information on Council’s website through the Business Paper.

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RECOMMENDATION

That Council notes the Delegate's Report on the North West Weight of Loads Meeting held Thursday 27 July 2023 in the Inverall Shire Council Chambers.

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Item 6 Delegate’s Report – Mining and Energy Related Councils Meeting – Tuesday 3 August 2023

Division:	Executive Services
Management Area:	Governance
Author:	Councillor Denis Todd
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisation structure, reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To report to Council on the Mining and Energy Related Councils Meeting held Tuesday 3 August 2023 in the Jubilee Room, Parliament House Sydney.

Background

On Tuesday 3 August 2023 I attended a Mining and Energy Related Councils Meeting held in the Jubilee Room, Parliament House Sydney.

The meeting was chaired by Cr Kevin Duffy, Orange City Council. Guest speakers included Amer Hussein and Martin Rush who spoke on the Future Together Group. Robert Parker spoke on the Nuclear for Climate Australia. Robert was employed by Coonabarabran Shire Council as a Cadet Engineer under John Whitehead. Unfortunately, the Hon Penny Sharpe, Minister for Climate Change and Energy, was scheduled to speak but failed to turn up.

It discussed the REZ which has started up, the meeting discussed that these groups become aligned with the Mining and Energy to make a stronger voice.

Also at the meeting it was discussed about the replacement for CEO Greg Lamont who intends to retire.

The next meeting is to be held in Sydney on a date to be organised in November.

Issues

Nil

Options

Nil

Financial Considerations

Nil

Community Engagement

To inform the community by placing the information on Council’s website through the Business Paper.

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RECOMMENDATION

That Council notes the Delegate's Report on the Mining and Energy Related Councils Meeting held Tuesday 3 August 2023 in the Jubilee Room, Parliament House Sydney.

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Item 7 Traffic Advisory Committee Meeting – 27 July 2023

Division:	Technical Services
Management Area:	Technical Services Management
Author:	Director Technical Services – Nicole Benson
CSP Key Focus Area:	Supporting Community Life
Priority:	SC4 The long-term wellbeing of our community is supported by ongoing provision of high quality services, health and aged care, education, policing and public safety, child, youth and family support, environmental protection and land management

Reason for Report

To present minutes from the meeting of the Traffic Advisory Committee held at Coonabarabran on the 27 July 2023.

Background

Authority has been delegated to Council from Transport for NSW (TfNSW) in relation to prescribed traffic control devices and traffic control facilities. Council may only exercise its delegated function in accordance with the Delegation. The Delegation requires Council to seek the advice of the NSW Police and TfNSW and this is usually done via the Local Traffic Advisory Committee. The Local Traffic Advisory Committee has no decision-making powers and is primarily a technical review committee. The Committee has four (4) formal members; NSW Police, TfNSW, Council Representative and the Local State Member of Parliament or their nominee.

Issues

The following matters were considered by the Committee:

- a) Options for Dalgarno Street and Namoi Street Intersection, Coonabarabran
- b) 'No Stopping' Signs at Coolah Post Office Driveway Access – 45 Binnia Street
- c) Driveway Access Markings for Mendooran Post Office and Community Facilities – Bandulla Street
- d) Pedestrian Crossing at Coolah Central School – Binnia Street
- e) Pedestrian Crossing at Dunedoo Central School – Merrygoen Street and Cobborah Street
- f) No Parking at the Intersection of Little Timor Street and Robertson Street, Coonabarabran
- g) No Parking Adjacent to Yuluwirri Kids on the Newell Highway, Coonabarabran

The following additional items were raised:

- Heavy vehicle turning area on Oxley Highway just past Newell Highway.

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- Blanket circulation by TfNSW of Traffic Manual to all Local Traffic Advisory Committees.
- Changes to Council's organisational structure in relation to the responsibilities of roadside signage.
- Community request for the installation of blisters in Bandulla Street (Castlereagh Highway), Mendooran to assist people with mobility issues / aids traversing the road.

Options

The following Traffic Advisory Committee recommendations will be dealt with under Delegation:

- Options for Dalgarno Street and Namoi Street Intersection, Coonabarabran
- 'No Stopping' Signs at Coolah Post Office Driveway Access – 45 Binnia Street
- Driveway Access Markings for Mendooran Post Office and Community Facilities – Bandulla Street
- No Parking at the Intersection of Little Timor Street and Robertson Street, Coonabarabran

Financial Considerations

The majority of the recommendations from the meeting on the 27 July 2023 can be accommodated within existing budget allocations.

Community Engagement

The level of engagement for this report is to inform.

Attachments

1. Minutes of the Traffic Advisory Committee Meeting – 27 July 2023

RECOMMENDATION

That the minutes of the Traffic Advisory Committee Meeting held on the 27 July 2023 are noted for information.

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Item 8 Minutes of Coonabarabran Swimming Pool Advisory Committee Meeting – 17 July 2023

Division:	Technical Services
Management Area:	Urban Services & Facilities
Author:	Director Technical Services – Ms Nicole Benson
CSP Key Focus Area:	SC3 A healthy and active community is supported by sport and recreational infrastructure
Priority:	SC3.1 Identify and deliver sport and recreation facilities to service the community into the future.

Reason for Report

The purpose of this report is to present the minutes from the Coonabarabran Swimming Pool Advisory Committee meeting held at Coonabarabran on 17 July 2023.

Background

The purpose of the Advisory Committee is to assess the condition and usefulness of the existing amenities, buildings, and facilities at the Coonabarabran Swimming Pool Complex and develop a long-term strategy for upgrade and improvement to these facilities, based on existing and future sport and recreation demands of the Shire.

Issues

The Advisory Committee was provided with an update on the progress of the Masterplan. A Request for Quotation had been advertised and closes on 15 August 2023. Consultants have been asked to submit a price for the development of a Masterplan with the three priorities being a 25m x 8 lane pool with an access ramp; toddler pool with splash park; and new amenities. They also need to develop draft design and construction plans for the works. The project will take at least 12 months and entail comprehensive community engagement.

Scheduled maintenance activities as well as the renewal works for Coonabarabran Pool were outlined. It was noted that the installation of the continuous disinfectant dosing system is on track for the end of August and that motion sensors are being trialled to manage the ducks at the pool.

Options

Council may wish to note the minutes and adopt the recommendations from the Committee meeting.

Financial Considerations

Resources for Regions Round 9 has provided \$199,440 for the Masterplan, design and constructions plans for the redevelopment of Coonabarabran Public Swimming Pool.

Community Engagement

The level of engagement for this report is to inform.

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Attachments

1. Minutes of Coonabarabran Swimming Pool Advisory Committee Meeting – 17 July 2023.

RECOMMENDATION

That Council notes the minutes of the Coonabarabran Swimming Pool Advisory Committee meeting held at Coonabarabran on 17 July 2023.

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Item 9 Minutes of Coonabarabran Town Beautification Advisory Committee Meeting – 19 July 2023

Division:	Technical Services
Management Area:	Urban Services & Facilities
Author:	Director Technical Services – Nicole Benson
CSP Key Focus Area:	SC6 Our towns and villages are characterised by their attractiveness, appearance, safety and amenity.
Priority:	SC6.3 Work with local communities to develop and implement improvement plans for our streetscapes, main streets and town entrances.

Reason for Report

The purpose of this report is to present minutes from the meeting of the Coonabarabran Town Beautification Advisory Committee held at Coonabarabran on 19 July 2023.

Background

The purpose of the Committee is to make recommendations on specific projects and or development of strategies for the beautification of Coonabarabran.

Core responsibilities and duties of the Committee are to:

- Input into the development of a beautification Master Plan with a strategic focus on improving the appearance of street landscapes.
- Assistance with determining current issues with town landscapes, including identification of issues that need to be rectified.
- Investigation into, and assistance in obtaining, external sources of funding.
- Making of recommendations to Council on matters relating to specific town beautification projects or strategies.

Issues

Operational Plan budget items were outlined including \$25,000 for the Coonabarabran Town Beautification Masterplan in 2024/25. It was also noted that there was \$50,000 in 2023/24 for CBD toilets upgrade and \$10,000 to continue the planting out of the John Street Median Strip.

Town entry signage and the Committee's desire to be involved in the project was discussed. It was agreed that the Chair would share information from the Economic Development and Tourism Committee meetings with the Coonabarabran Town Beautification Advisory Committee on the progress of the signage.

Options

Council may wish to adopt the recommendations from the Committee meeting.

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Financial Considerations

There are no financial considerations.

Community Engagement

The level of engagement for this report is to inform.

Attachment

1. Minutes of Coonabarabran Town Beautification Advisory Committee Meeting – 19 July 2023.

RECOMMENDATION

That Council notes the minutes of the Coonabarabran Town Beautification Advisory Committee meeting held at Coonabarabran on 19 July 2023.

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Item 10 Minutes of Coonabarabran Sporting Complex Advisory Committee Meeting – 31 July 2023

Division:	Technical Services
Management Area:	Urban Services & Facilities
Author:	Director Technical Services – Nicole Benson
CSP Key Focus Area:	SC3 A healthy and active community is supported by sporting and recreational infrastructure.
Priority:	SC3.4 Identify opportunities for innovative adaptation and/or sharing of open space and infrastructure for recreational purposes as well as regular maintenance and upkeep of parks, reserves, swimming pools and other recreational assets to ensure availability of such assets to residents of the shire.

Reason for Report

The purpose of this report is to present minutes from the meeting of the Coonabarabran Sporting Complex Advisory Committee held at Coonabarabran on 31 July 2023.

Background

The purpose of the Committee is to assess the condition and usefulness of the existing amenities buildings and sporting facilities at Coonabarabran Sporting Complex and develop a strategy for these facilities based on existing and future sport and recreation demands.

Core responsibilities and duties of the Committee are to:

- Determine current and potential sport and recreation users of the complex facilities including volume and frequency of use;
- Develop a long-term strategy for the Sporting Complex in the form of a Master Plan including cost estimates and priorities of improvements;
- Investigate and obtain external sources of funding; and
- Make recommendations to Council on any matter related to improvements of the Sporting Complex.

Issues

The progress of the new amenity building was outlined and discussed. The revised layout plan was amended and finalised by Committee members with the amended plan to be emailed to all members for their information. Council is now in a position to complete the building design and lodge the development application. It was noted that requests for quotations for the undergrounding of the powerlines had closed and were being assessed. Furthermore, that discussions with Essential Energy regarding approvals were ongoing.

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Greyhound Racing NSW and representatives from the Moree Greyhound Racing Club have been to Coonabarabran No. 2 Oval and removed some equipment. Other items are to be removed by Greyhound Racing NSW who will dispose of them or distribute to surrounding clubs.

Council had been approached by a member of the Coonabarabran Junior Rugby Union seeking a position on the Committee. The Terms of Reference list representation from Junior Rugby Union and a nomination form will be sent to the Club with the nomination to be considered at the next Committee meeting.

Options

Council may wish to note the action items and adopt the recommendations from the Committee meeting.

Community Engagement

The level of engagement for this report is to inform.

Financial Considerations

The budget for the Coonabarabran No 3 Oval amenities project is \$889,716 made up of \$585,000 LRCI funds and \$304,716 Resources for Regions Round 9 funding.

Attachment

1. Minutes of Coonabarabran Sporting Complex Advisory Committee Meeting – 31 July 2023.

RECOMMENDATION

That Council notes the minutes of the Coonabarabran Sporting Complex Advisory Committee meeting held at Coonabarabran on 31 July 2023.

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Item 11 2023 Local Government NSW Annual Conference

Division:	Executive Services
Management Area:	Governance
Author:	Executive Assistant to the General Manager – Erin Player
CSP Key Focus Area:	Civic Leadership
Priority:	CL6.1 Work in partnership with other councils, regional organisations and State and Federal Governments

Reason for Report

The Local Government NSW 2023 Annual Conference will be held from Sunday 12 November 2023 to Tuesday 14 November 2023 at the Rosehill Gardens Racecourse, Sydney.

Background

A report was provided to the July Council meeting and the following resolution was made

11/2324 RESOLVED that Council:

- 1. Notes the report on the LGNSW Annual Conference to be held at the Rosehill Gardens Racecourse in Sydney from 12 November 2023 to Tuesday 14 November 2023.*
- 2. Calls for draft motions from councillors for the conference.*
- 3. Considers motions and councillor attendees at the August 2023 Council meeting.*

The Annual Conference is the main policy making event for the local government sector. The event brings together representatives from Local Government Councils across NSW to provide a forum to debate against important issues relevant to local communities.

Conference key dates are as follows:

24 July 2023	Event registration opens (note: voting delegates must be registered to attend the Conference and be registered as a nominated voting delegate)
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WARRUMBUNGLE SHIRE COUNCIL

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15 September 2023 12 midnight (AEST)	Deadline for submitting motions (note: the latest date motions can be accepted for inclusion in the Business Paper is 14 October 2023)
27 October 2023 5pm (AEST)	Deadline for nominating voting delegates
12 – 14 November 2023	LGNSW Annual Conference

LGNSW is the peak body for local government in NSW, representing general purpose councils and related entities. The LGNSW Policy Platform consolidates the voices of councils across NSW, reflecting the collective positions of local government on issues of importance and guiding LGNSW in its advocacy on behalf of the local government sector. See Attachment 1 – LGNSW Policy Platform – May 2023.

Attachment 2 provides information on how to submit a motion.

Council is entitled to one voting delegate attending the Conference.

Council's Policy for the Payment of Expenses and the Provision of Facilities to Mayors and Councillors provides for the General Manager plus up to three councillors (3) to attend the LGNSW Conference.

Accommodation has been booked for four attendees.

Draft Motions

The following motions have been proposed by councillors:

M1. That the state government develop a comprehensive offshore wind farms strategy close to major demand centres in order to speed up the transition to renewables.

M2. That as a high proportion of the cost of the transition to renewable energy is the construction of transmission lines from rural areas to the metropolitan area LGNSW should lobby the State Government to construct more renewable energy assets in the metropolitan area with particular emphasis on wind generation off the northern and southern beaches.

Community Engagement

The level of engagement for this report is to inform.

Financial Considerations

Costs are yet to be determined for registration, travel, food and accommodation and will be provided as per the Policy for Payment of Expenses and the Provision of Facilities to Mayors and Councillors.

Attachments

1. LGNSW Policy Platform – May 2023
2. LGNSW Annual Conference Motions Submission Guide.

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RECOMMENDATION

That Council:

1. Note the report on the LGNSW Annual Conference to be held from Sunday 12 November 2023 to Tuesday 14 November 2023 at the Rosehill Gardens Racecourse, Sydney.
2. Considers the motions received from Councillors for submissions to the LGNSW Annual Conference.
3. Appoints the Mayor as Council's voting delegate to the LGNSW Annual Conference.
4. Appoints two Councillor observers to the Conference.

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Item 12 Councillor and Staff Interaction Policy

Division:	Executive Services
Management Area:	Human Resources
Authors:	Manager Human Resources – Chris Kennedy
CSP Key Focus Area:	Civic Leadership
Priority:	CL3 Council fosters a safe productive and professional workplace, enabling Council staff to source, manage and maintain services to the community

Reason for Report

To update Council's Councillor and Staff Interaction Policy.

Background

The Office of Local Government (OLG) considers it to be good practice for councils to have a councillor and staff interaction policy. The adoption of a councillor and staff interaction policy benefits a council by:

- setting clear boundaries between councillors and staff,
- establishing protocols for contact between councillors and staff,
- ensuring that councillors are appropriately supported in their role by staff, and
- establishing a framework for mutually respectful interactions between councillors and staff.

The Office of Local Government (OLG) issued a *Model Councillor and Staff Interaction Policy* in late 2022. The model policy was developed following two rounds of consultation with the Local Government sector and OLG's advice is that it represents a "best practice" approach. The model policy is also informed by advice provided by key NSW Government agencies, including:

- Independent Commission Against Corruption
- Information and Privacy Commission
- State Archives and Records Authority; and
- Resilience NSW.

The model policy is not mandatory, and councils are free to choose whether to use it or to adapt it for their own purposes. While not mandatory, such a policy reflects best practice and the Office of Local Government encourages councils to utilise it. The objective of the model policy is to facilitate a positive working relationship between councillors, as the community's elected representatives, and staff, who are employed to administer the operations of the Council. The Policy provides direction on interactions between councillors and staff to assist both parties in carrying out their day-to-day duties professionally, ethically and respectfully.

Council's policy was last reviewed in 2014. Due to the age of the former document there has been no attempt to incorporate its contents into the model policy, which

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has only been amended for specifics including but not limited to authorised staff in Schedule 1.

Issues

Nil

Options

- 1 Adopt or amend the draft Councillor and Staff Interaction Policy
- 2 Determine not to adopt a Councillor and Staff Interaction Policy.

Financial Considerations

Nil

Community Engagement

To inform the community by placing the information on Council's website through the business paper.

Attachments

1. Draft Councillor and Staff Interaction Policy is attached under separate cover.

RECOMMENDATION

That Council endorse the draft Councillor and Staff Interaction Policy.

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Item 13 Council Resolutions Report

Division:	Executive Services
Management Area:	Governance
Author:	Executive Services Administration Officer – Joanne Hadfield
CSP Key Focus Area:	Civic Leadership
Priority:	CL2.1 Provide Council's leadership with a strong governance and management framework that promotes transparent and informed decision making

Reason for Report

To provide Council with updated information on the progress of Council resolutions.

Background

The General Manager is responsible for overseeing the progression of information from relevant staff to Council via the Business Paper and monthly Council meetings.

Furthermore, the General Manager is responsible for ensuring appropriate information regarding Council resolutions and deliberations are provided to Directors and relevant staff. Each Council resolution is allocated to a directorate for action. Directors and Managers provide feedback to the General Manager on the progress of resolutions each month by way of the attached Council Resolution Report. Once an item is noted by Council as being complete it is removed from the Report.

Resolutions that remain 'In Progress' for a 12 month period will be reported to Council as a separate agenda item with a new Recommendation. This will provide Council staff the opportunity to detail the history and issues of outstanding items before Council reconsiders the matter.

Issues

This feedback is provided to Council for information purposes.

Options

Nil

Financial Consideration

Nil

Community Engagement

Level of Engagement - Inform

Attachments

1. Council Resolution Report

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RECOMMENDATION

That the Council Resolution Report be noted for information.

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Item 14 Revotes and High Value Projects Report

Division:	Executive Services
Management Area:	Governance
Author:	Executive Assistant to the General Manager – Erin Player
CSP Key Focus Area:	Civic Leadership
Priority:	CL1 That Council is financially sustainable over the long term

Reason for Report

To provide Council with updated information on the progress of projects that Council has funded by revote and projects that are considered to be high value and potentially high risk.

Background

From time to time, Council endorses changes to its adopted annual budget by way of a revote. A report on those projects that have been subject to a revote is compiled, with updates provided on progress.

The General Manager is responsible for overseeing the progression of information from relevant staff to Council via the Business Paper and monthly Council meetings.

Council is provided with information on revote items and their progress in the attached report.

Issues

Nil

Options

Nil

Financial Considerations

As set out in the report.

Community Engagement

To inform the community by placing the information on Council's website through the Business Paper.

Attachments

1. Revote Report
2. High Value High Risk Revotes

RECOMMENDATION

That the Revote and High Value Projects Report be noted for information.

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Item 15 2023 Agency Information Guide

Division:	Corporate and Community Services
Management Area:	Governance
Author:	Manager Corporate Services – Jenni Maundrell
CSP Key Focus Area:	Civic Leadership
Priority:	CL4 To have a well-informed community that has confidence in Council’s decision-making processes

Reason for Report

To seek endorsement of the 2023 Agency Information Guide.

Background

Council is required by s20 of the *Government Information (Public Access) Act 2009* ('GIPA Act') to have an Agency Information Guide (AIG). The AIG is drafted according to the requirements of the GIPA Act. The object of the GIPA Act is to open government information to the public to maintain and advance a system of responsible and representative democratic government.

Issues

The draft AIG for 2023 has been submitted to the Information Commissioner, which is a requirement of the IPC. Updates and changes from 2022 reflect a change of staffing in the Executive Leadership Team.

Once endorsed, the 2023 AIG will be published on Council’s website.

A copy of the 2023 AIG is provided as an attachment.

Options

Council is required to adopt an Agency Information Guide.

Financial Considerations

Nil

Attachments

1. Draft 2023 Agency Information Guide

RECOMMENDATION

That Council endorses and adopts the 2023 Agency Information Guide.

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Item 16 Investments and Term Deposits – month ending 31 July 2023

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Acting Accountant – Lisa Grammer
CSP Key Focus Area:	Civic Leadership
Priority:	CL1 That Council is financially sustainable over the long term

Reason for Report

As required by clause 212 of the *Local Government (General) Regulation 2021*, the details of all monies invested by Council under section 625 of the *Local Government Act 1993* must be reported to Council at each Ordinary Meeting.

Background

Council is authorised by s625 of the *Local Government Act 1993* (the Act) to invest its surplus funds in the forms of investment notified in an Order of the Minister dated 12 January 2011.

Clause 212 of the *Local Government (General) Regulation 2021* (the Regulation) requires a Council to provide a written report to the Ordinary Meeting of Council giving details of all monies invested and a certificate as to whether or not the investments have been made in accordance with the Act, Regulations and Council's Investment Policy.

Issues

Comments on Performance

Marketable Securities, Term Deposits and At Call Investment Accounts

In accordance with regulatory requirements and Council's Investment Policy, the majority of Council's current investment portfolio continues to be invested in term deposits and at call accounts.

Marketable Securities

Council currently holds no Marketable Securities.

Term Deposits

During the month, \$4,000,000.00 worth of term deposits matured, earning Council a total of \$35,664.39 in Interest.

In May, the following placements were made into term deposits:

- \$500,000 with NAB at a rate of 5.40%
- \$1,000,000 with NAB at a rate of 5.40%
- \$500,000 with WBC at a rate of 5.09%
- \$500,000 with WBC at a rate of 5.09%
- \$1,000,000 with NAB at a rate of 5.25%

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The balance of the term deposits at the end of the month was \$39,500,000.00.

At Call

At call accounts are used to hold funds for shorter periods and generally are adjusted on a weekly basis to meet cash flow requirements. During the month, \$1,801.65 interest was earned on the balances in the accounts and net transfers of \$400,000 were made from these accounts resulting in a month end balance of \$1,218,425.96.

Cash at bank balance

In addition to the at call accounts and term deposits, as at 31 July 2023, Council had a cash at bank balance of \$616,082.60.

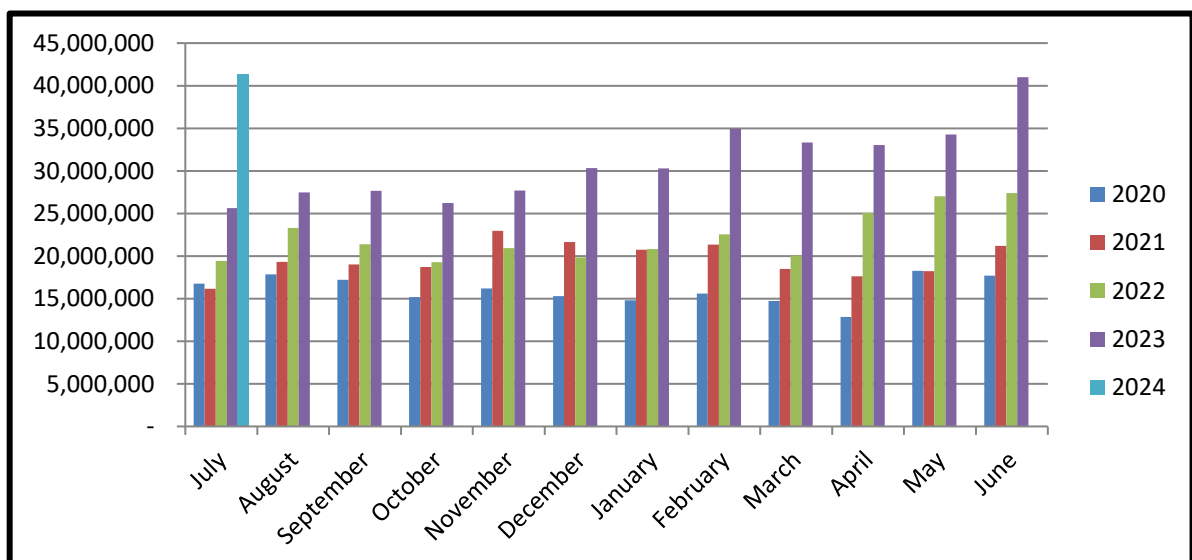
Income Return

The average yield on Investments Council held for July 2023, of 4.8897%. Council uses the Bank Bill Swap Rate (BBSW) supplied by the Australian Securities Exchange (ASX) which was 4.2569% for the month of July. The performance of investments for July, based on the comparison, was the portfolio exceeded the benchmark by 0.6328%.

Council's budget for year 2023/24 for interest on investments is \$179,350. At the end of July 2023, the amount of interest received and accrued should be around 8.33% of the total year budget, i.e. \$14,945.83. On a year to date basis, interest received and accrued totals \$200,005.00, which is 111.52% of the annual budget.

It should be noted that Council has received 100% of the allocated 2023/24 Financial Assistance Grant in advance in June 2023. This totalled \$8,990,720, and has been invested during June. Other advanced payments received throughout the year include \$4,590,978 for the Local Roads Repair Program, \$864,683 in Pothole repair program, and \$1,000,000 in emergency flood repair funding.

Graph by Month Investments



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Table 1: Investment Balances – 31 July 2023

Financial Institution	Lodgement Date	Maturity Date	Total Days	Original Rating	Current Rating	Yield (%)	Investment Amount (Redemption Value)
At Call Accounts							
NAB	1-June-23	At Call	at call	ADI	ADI	0.05%	1,221.49
ANZ	1-June-23	At Call	at call	ADI	ADI	0.01%	6,555.82
CBA At Call 1	1-June-23	At Call	at call	ADI	ADI	0.02%	335.34
CBA At Call 2	1-June-23	At Call	at call	ADI	ADI	4.10%	1,210,314.02
							1,218,426.67
Term Deposits							
MAQ	24-Apr-23	01-Aug-23	99	UMG	UMG	4.42%	1,000,000.00
CBA	08-Mar-23	08-Aug-23	153	ADI	ADI	4.40%	1,000,000.00
MAQ	24-Apr-23	15-Aug-23	113	UMG	UMG	4.42%	500,000.00
MAQ	21-Feb-23	22-Aug-23	182	UMG	UMG	4.52%	1,000,000.00
WBC	27-Feb-23	28-Aug-23	182	UMG	UMG	4.63%	1,000,000.00
MAQ	31-May-23	30-Aug-23	91	UMG	UMG	4.63%	1,000,000.00
NAB	03-Apr-23	31-Aug-23	150	ADI	ADI	4.40%	1,000,000.00
NAB	08-Jun-23	06-Sep-23	90	ADI	ADI	4.85%	500,000.00
WBC	08-Jun-23	13-Sep-23	97	ADI	ADI	4.75%	500,000.00
NAB	28-Jun-23	20-Sep-23	84	ADI	ADI	5.00%	500,000.00
CBA	27-Feb-23	25-Sep-23	210	ADI	ADI	4.74%	1,000,000.00
WBC	31-May-23	04-Oct-23	126	ADI	ADI	4.61%	1,000,000.00
NAB	28-Jun-23	04-Oct-23	98	ADI	ADI	5.00%	500,000.00
NAB	28-Jun-23	11-Oct-23	105	ADI	ADI	5.00%	500,000.00
NAB - Sewer Fund	20-Apr-23	17-Oct-23	180	ADI	ADI	4.55%	500,000.00
CBA	28-Jun-23	24-Oct-23	118	ADI	ADI	5.10%	500,000.00
WBC	31-Jan-23	31-Oct-23	273	ADI	ADI	4.44%	2,000,000.00
NAB	04-May-23	31-Oct-23	180	ADI	ADI	4.65%	1,000,000.00
NAB	13-Jun-23	01-Nov-23	141	ADI	ADI	5.05%	1,000,000.00
NAB	10-May-23	08-Nov-23	182	ADI	ADI	4.70%	1,000,000.00
MAQ	01-Mar-23	17-Nov-23	261	LMG	LMG	4.72%	1,000,000.00
AMP	24-Nov-22	24-Nov-23	365	LMG	LMG	4.60%	1,000,000.00
NAB	19-May-23	29-Nov-23	194	ADI	ADI	4.80%	500,000.00
NAB	22-May-23	06-Dec-23	198	ADI	ADI	4.80%	1,000,000.00
WBC	07-Jun-23	07-Dec-23	183	ADI	ADI	5.06%	1,000,000.00
AMP	04-Apr-23	11-Dec-23	251	LMG	LMG	4.75%	1,000,000.00
CBA - Sewer Fund	20-Jun-23	18-Dec-23	181	ADI	ADI	5.39%	2,000,000.00
NAB	23-Mar-23	19-Dec-23	271	ADI	ADI	4.40%	1,000,000.00
WBC	08-Jun-23	22-Dec-23	197	ADI	ADI	5.11%	500,000.00
CBA	28-Jun-23	02-Jan-24	188	ADI	ADI	5.34%	1,000,000.00
NAB	04-Jul-23	04-Jan-24	184	ADI	ADI	5.40%	500,000.00
NAB	17-May-23	12-Jan-24	240	ADI	ADI	4.75%	1,000,000.00
NAB	28-Jun-23	16-Jan-24	202	ADI	ADI	5.35%	1,000,000.00
CBA	28-Jun-23	23-Jan-24	209	ADI	ADI	5.34%	500,000.00
NAB	24-Jul-23	30-Jan-24	190	ADI	ADI	5.40%	1,000,000.00
WBC	31-Jul-23	06-Feb-24	190	ADI	ADI	5.09%	500,000.00
WBC	31-Jul-23	13-Feb-24	197	ADI	ADI	5.09%	500,000.00
CBA	27-Feb-23	27-Feb-24	365	ADI	ADI	5.06%	2,000,000.00
CBA	28-Jun-23	05-Mar-24	251	ADI	ADI	5.42%	500,000.00
NAB	31-Jul-23	05-Mar-24	218	ADI	ADI	5.25%	1,000,000.00
CBA	28-Jun-23	02-Apr-24	279	ADI	ADI	5.46%	1,000,000.00

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AMP	29-May-23	24-May-24	361	ADI	ADI	5.20%	1,000,000.00
CBA	28-Jun-23	25-Jun-24	363	ADI	ADI	5.50%	1,000,000.00
CBA	30-Jun-23	28-Jun-24	364	ADI	ADI	5.55%	500,000.00
AMP	28-Jun-23	27-Jun-24	365	ADI	ADI	5.70%	500,000.00
						Sub-Total	39,500,000.00
						Total	40,718,426.67

Credit Rating Legend

P	Prime
ADI	Big Four – ANZ, CBA, NAB, WBC
HG	High Grade
UMG	Upper Medium Grade
LMG	Below Upper medium grade

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Table 2: At Call and Term Deposits – Monthly Movements

Bank	Opening Balance	Interest Added to Investment	Net Placements /Withdrawals	Closing Balance
NAB	1,220.78	0.71		1,221.49
ANZ	6,555.82			6,555.82
CBA At Call	335.34			335.34
CBA At Call	808,513.08	1,800.94	400,000.00	1,210,314.02
Total at call	816,625.02	1,801.65	400,000.00	1,218,426.67
CBA	500,000.00	7,352.88	(507,352.88)	
NAB	1,000,000.00	5,239.73	(1,005,239.73)	
CBA - Sewer Fund	1,000,000.00	10,720.55	(1,010,720.55)	
MAQ	1,000,000.00	10,720.55	(1,010,720.55)	
WBC	500,000.00	1,630.68	(501,630.68)	
MAQ	1,000,000.00			1,000,000.00
CBA	1,000,000.00			1,000,000.00
MAQ	500,000.00			500,000.00
MAQ	1,000,000.00			1,000,000.00
WBC	1,000,000.00			1,000,000.00
MAQ	1,000,000.00			1,000,000.00
NAB	1,000,000.00			1,000,000.00
NAB	500,000.00			500,000.00
WBC	500,000.00			500,000.00
NAB	500,000.00			500,000.00
CBA	1,000,000.00			1,000,000.00
WBC	1,000,000.00			1,000,000.00
NAB	500,000.00			500,000.00
NAB	500,000.00			500,000.00
NAB - Sewer Fund	500,000.00			500,000.00
CBA	500,000.00			500,000.00
WBC	2,000,000.00			2,000,000.00
NAB	1,000,000.00			1,000,000.00
NAB	1,000,000.00			1,000,000.00
NAB	1,000,000.00			1,000,000.00
MAQ	1,000,000.00			1,000,000.00
AMP	1,000,000.00			1,000,000.00
NAB	500,000.00			500,000.00
NAB	1,000,000.00			1,000,000.00
WBC	1,000,000.00			1,000,000.00
AMP	1,000,000.00			1,000,000.00

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CBA - Sewer Fund	2,000,000.00			2,000,000.00
NAB	1,000,000.00			1,000,000.00
WBC	500,000.00			500,000.00
CBA	1,000,000.00		-	1,000,000.00
NAB			500,000.00	500,000.00
NAB	1,000,000.00			1,000,000.00
NAB	1,000,000.00			1,000,000.00
CBA	500,000.00			500,000.00
NAB			1,000,000.00	1,000,000.00
WBC			500,000.00	500,000.00
WBC			500,000.00	500,000.00
CBA	2,000,000.00			2,000,000.00
CBA	500,000.00			500,000.00
NAB	-		1,000,000.00	1,000,000.00
CBA	1,000,000.00			1,000,000.00
AMP	1,000,000.00			1,000,000.00
CBA	1,000,000.00			1,000,000.00
CBA	500,000.00			500,000.00
AMP	500,000.00			500,000.00
Total Term deposits	40,000,000.00	35,664.39	(535,664.39)	39,500,000.00
Total	40,816,625.02	37,466.04	(135,664.39)	40,718,426.67

Compliance with Council's Investment Policy

Council's Investment portfolio is 100% compliant.

The table below provides compliance status against the Investment Policy:

Institution	Credit Rating	Investment \$	Actual Exposure	Max. Limit per Policy	Compliance status
Tcorp	Prime		0.00%	33.30%	Compliant
	Total Prime		0.00%	100.00%	Compliant
ANZ	ADI	6,555.82	0.02%	33.30%	Compliant
CBA	ADI	12,210,649.36	29.99%	33.30%	Compliant
WBC	ADI	7,000,000.00	17.19%	33.30%	Compliant
NAB	ADI	13,501,221.49	33.16%	33.30%	Compliant
	Total ADI	32,718,426.67	80.35%	100.00%	Compliant
MAQ	UMG	4,500,000.00	11.05%	20.00%	Compliant
	Total UMG	4,500,000.00	11.05%	60.00%	Compliant
ME	LMG		0.00%	10.00%	Compliant
AMP	LMG	3,500,000.00	8.60%	10.00%	Compliant
	Total LMG	3,500,000.00	8.60%	10.00%	Compliant
	Grand Total	40,718,426.67	100.00%		

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Certification of Responsible Accounting Officer

I hereby certify that the investments listed in the report above have been made in accordance with section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2021* and Council's Investments Policy.



Responsible Accounting Officer – Lisa Grammer

RECOMMENDATION

That Council accept the Investments Report for the month ending 31 July 2023 including a total balance of \$41,334,509.27 being:

- \$1,218,426.67 in at call accounts.
- \$39,500,000.00 in term deposits.
- \$616,082.60 cash at bank.

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Item 17 Natural Disaster Response and Recovery Monthly Report for August 2023

Division:	Technical Services
Management Area:	Road Operations
Author:	Manager Road Operations – Kylie Kerr
CSP Key Focus Area:	Supporting Community Life
Priority:	SC4 The long-term wellbeing of our community is supported by ongoing provision of high quality services, health and aged care, education, policing and public safety, child, youth and family support, environmental protection and land management.

Reason for Report

To provide a monthly update on the natural disaster response and recovery, as well as specific information on Local Government Recovery Grants.

Background

Council at its meeting on 16 November 2022 resolved the following:

'150/2223 RESOLVED that:

- 1. Due to the impact of multiple 'Declared Natural Disasters', Council recognises the ongoing urgent need to repair and make safe road networks across the Shire;*
- 2. Council notes the applications for joint State and Federal DRFA funding for works arising due to the impact of Declared Natural Disaster Events have been made;*
- 3. Works associated with AGRN987 (November 2021), AGRN1030 (August 2022) and AGRN1034 (September 2022 onwards) are for the purpose of response to, or recovery from, 'Declared Natural Disasters';*
- 4. Council notes the Office of Local Government Circular No 22-17 dated 10 June 2022 provides that the Local Government (General) Regulation 2021 has been amended to prescribe a tendering threshold of \$500,000 for contracts entered into by councils for the purpose of responding to, or recovering from, a Declared Natural Disaster within 12 months of the declaration of the natural disaster;*
- 5. To assist in the recovery process Council endorses the engagement of contractors for the restoration of public assets;*

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6. Council determines that due to the unprecedented demand for the services of relevant consultants and contractors following recent rain and flood events throughout the State is an extenuating circumstance under s55(3)(i) of the LGA;
7. Council delegates authority to the General Manager (or his delegate) to execute the contracts that exceed \$250,000 referred items 4, 5 and 6 above, in consultation with the Mayor. Such works are to be carried out within the approved and funded Declared Natural Disasters AGRN987, AGRN1030 and AGRN1034.
8. Council receive monthly progress reports on the Disaster Recovery process.'

As previously reported to Council, as of 21 November 2022, in addition to the emergency works claim nine (9) works packages to the value of \$12,767,871.13 were submitted for restoration works. The submissions have been assessed and adjusted with \$10,568,493 being approved including emergency and immediate restoration (emergent) for the November 2021 event. \$1,261,741 has been submitted for the September 2022 event. The variance between the original submission amount and the current submission amount is due to several urban streets being removed from the submission with Council being unable to meet the proof of damage criteria. Several of the causeways have also been moved from the November 2021 submission to the September 2022 submission due to additional damage.

The November 2021 natural disaster event upper limit has been finalised at \$9,842,922.74 for essential public asset restoration works and a payment of \$725,570 has been made for the emergent works. September 2022 AGRN 1034 current estimate is \$1,261,741 with further defects still to be included. The estimated number for the September 2022 event will continue to move as each defect is assessed.

As of 7 July 2023, there are 1,701 defects approved for funding for the November 2021 event and 80 defects for the September 2022 event identified though not approved yet. There will be no restoration defects for the August 2022 event as this claim will be emergency works only.

To date, the amount of \$10,568,493 has been approved for restoration and works have commenced.

Asset Type	Approved	Queried	Submitted	Grand Total
Road - bridge / structure	\$71,737			\$71,737
Road - culvert / floodway	\$59,798			\$59,798
Road - sealed	\$1,992,529			\$1,992,529
Road - unsealed - formed	\$7,701,024			\$7,701,024
Road - unsealed - unformed	\$10,916			\$10,916
Stormwater Infrastructure	\$6,919			\$6,919
Emergent Works	\$725,570			\$725,570
AGRN 987	\$10,568,493	\$0	\$0	\$10,568,493

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Asset Type	Approved	Queried	Submitted	Grand Total
Road - bridge / structure			\$1,189,788	\$1,189,788
Road - culvert / floodway			\$57,992	\$57,992
Road - unsealed - formed	\$13,961			\$13,961
AGRN 1034	\$13,961	\$0	\$1,247,780	\$1,261,741
Grand Total	\$10,582,454	\$0	\$1,247,780	\$11,830,234

- Approved refers to defects that have been assessed by TfNSW and the upper funding limit has been set.
- Queried refers to defects that have been submitted and TfNSW is asking for additional information.
- Submitted refers to defects that have been submitted to TfNSW and are currently being assessed.

Note:

The estimated cost may change as Transport for NSW (TfNSW) assesses each defect in the submitted packages and sets the upper limit for the restoration works.

Expenditure to 3 August 2023 for AGRN 987, 1030 and 1034 is \$4,515,702 and includes emergent and full restoration works.

AGRN 987 Natural Disaster Restoration Works were carried out in July 2023 on the following roads (in order of expenditure):

- Yarrow Road
- Gamble Creek Road
- Brooks Road
- Blue Springs Road
- Mt Bangalore Road
- Beni Crossing Road
- Dennykymine Road
- Round Mountain Road
- Munns Road
- Flags Rockedgiel Road
- Gundare Road
- McGuinness Road
- Tabletop Road
- Ropers Road
- Melrose Road
- Merryula Road
- Railway Road
- Sandy Creek Road
- Yattendon Road
- Cliffdale Road

There were no AGRN 1034 Natural Disaster Emergency Works carried out in July 2023 as the emergent works period has now finished.

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During July 2023, Council was also delivering the following grant funded projects concurrently with the Natural Disaster Restoration Works:

- Pothole Repair Program – as of 3 August 2023 there have been 6,251 potholes repaired on 814km of regional, local rural and urban roads under this program.
- Regional and Local Roads Repair Program – commenced on Warrumbungles Way.
- Regional Road Repair Program – Black Stump Way.
- Regional Roads Block Grant
- Fixing Local Roads – Tooraweenah Road Sealing Project.
- RMCC Maintenance and Ordered Works.

The road crews are working six (6) days a week most weeks on our local rural roads performing pothole repairs. Urban Services crews are also working up to three (3) days per week in urban areas where service levels permit, and crews are also working longer hours where necessary to get the work completed quicker. The additional hours staff are working are being monitored for negative safety impacts such as manual handling incidents as a result of fatigue.

Council has engaged two (2) Contractors under the Casual Plant Hire Contract to supply an unsealed road maintenance crew to assist with the Natural Disaster Restoration Works.

Three (3) tenders will be advertised in August for Natural Disaster Restoration Works associated with the AGRN 987 event. The roads included in the tenders are as follows and are expected to be less than \$500,000 per Contract.

Tender 1 Sandy Creek Area	Tender 2 Upper Laheys Creek Area	Tender 3 North of Oxley (Goolhi and Surrounds)
Danabar Road	Brooklyn Road	Albert Wright Road
Dapper Road	Lincoln Road	Ameys Road
Diehm Road	Upper Laheys Creek Road	Apricot Lane
Lambing Hill Road		Bakers Lane
Sandy Creek Road		Balmoral Road
		Bellings Road
		Borah Creek Road
		Goolhi Road
		Keeches Road
		McEvoy's Road
		Quaker Tommy Road
		Rayak Road
		Reddens Road
		Schumacks Road
		Yaminbah Road

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Restoration works are being carried out following the prioritisation process approved by Council.

‘113/2223 RESOLVED that Council:

1. *Endorses the Natural Disaster Recovery approach for the restoration of the Shire’s road network with road priorities as:*
 - *Priority 1 – Regional Roads*
 - *Priority 2 – Local Arterial Roads*
 - *Priority 3 – Local Distributor Roads*
 - *Priority 4 – Local Collector Roads*
 - *Priority 5 – Local Access Roads.*
2. *Endorses that lower priority roads may be considered to be brought forward in the program if it is more practical or cost effective to deliver the works along with a higher priority road.*
3. *Notes that all restoration works associated with the November 2021 natural disaster must be completed by 30 June 2024.’*

We will be using Council work crews as much as we can supplemented with contractors when available.

Local Government Recovery Grants

As per Council’s resolution from the 16 February 2023 Council meeting, the nominated projects for Local Government Recovery Grants (NSW Severe Weather and Floods – 4 August 2022 onwards / 14 September 2022 onwards – AGRN 1030 and/or AGRN 1034 (Category D funding)), were submitted to the Office of Local Government (OLG) in a Project Overview. Organisations could only submit a maximum of \$1 million worth of projects. Council’s seven (7) projects nominated totalled \$1.7 million and are listed below. Detailed descriptions of each project are shown in Attachment 1.

No.	Name	Est cost
1	Coolah Rising Main – Coolaburragundy River Crossing	\$200,000
2	Coolah Rising Main – Saleyards Creek Crossing	\$100,000
3	Fixed Road Closure Barriers	\$100,000
4	Neible Siding Box Culvert	\$500,000
5	Coolah Sewer Treatment Plant (STP) Fencing Upgrade	\$50,000
6	Coonabarabran Swimming Pool Complex Flood Mitigation	\$100,000
7	Coolah STP Flood Levee	\$650,000

In order to meet the \$1 million threshold, Project 6 Coonabarabran Swimming Pool Complex Flood Mitigation was reduced to \$50,000, and Project 7 Coolah STP Flood Levee was not included in the Project Overview. The funding guidelines were

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received on 5 July 2023 and the Program of Works (PoW) Template was distributed by OLG on 14 July 2023. The PoW seeks detailed information including:

- Project description: including description of scope works and key milestones or outputs
- Project outcomes and measurement: demonstrating how each project aligns to one or more of the recovery and resilience outcomes, and outlining the approaches planned to measure nominated outcomes
- Project criteria: demonstrating the community has a need for the project and its outcomes, the project aligns to program objectives, and that the project is feasible
- Project budget: defining estimated total project costs made up of eligible project costs (up to \$1M ex GST), ineligible project costs (council contributions) and other funding contributions.
- Project details: including project start date and approximate project duration, proposed project plan including known risks and mitigation strategies.

Submissions must be lodged by close of business on 13 October 2023 and all funds not expended by 30 June 2025 must be returned.

It is important to note that the Project Overview submitted earlier in the year did not represent approval of the individual projects. However, OLG approved Project 2 Coolah Rising Main – Saleyards Creek Crossing on the basis that Council was proceeding with the project and works have commenced. OLG will assess the eligibility of Council's projects from the information submitted in the PoW. They will confirm that a need for funding assistance has been demonstrated and that basic funding eligibility is met. They may also request changes if required. Once agreed, transfer of funds as a single upfront payment will occur and Council will be asked to sign a grant acknowledgement schedule.

Issues

It is important to note that the restoration works are to restore the damaged roads and road related infrastructure to pre-disaster conditions, there is no allowance for any improvements to the road network.

The funding submissions for ARGN 1030 and 1034 are currently being prepared with 100% of the inspections being completed. The submissions are required to be submitted to TfNSW by 30 September 2023. Our submissions are currently being prepared and will be submitted on time.

At the time of writing this report, 11 locations are recorded on NSW Live Traffic as having partial road closed or changed road conditions.

Main Street	Suburb	Other Information
Boomley Road	Dunedoo	Culvert under the road has been severely damaged in the 2021 & 2022 Natural Disaster Events.
Brooklyn Road	Dunedoo	Road has been severely damaged in the 2021 & 2022 Natural Disaster Events.
Sandy Creek Road	Dunedoo	Road severely damaged in the 2021 & 2022 Natural Disaster Events.

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Main Street	Suburb	Other Information
Yarrow Road	Mendooran	There is an unsafe level of sand and water on this causeway.
Neible Siding Road	Weetaliba	There is an unsafe level of water on this causeway.
Sandy Creek Road	Dunedoo	Causeway severely damaged in the 2021 & 2022 Natural Disaster Events.
Doganabuganaram Road	Neilrex	Road severely damaged in the 2021 & 2022 Natural Disaster Events.
Laheys Creek Road	Dunedoo	Road severely damaged in the 2021 & 2022 Natural Disaster Events.
Cumbil Road	Baradine	Causeway has been severely damaged by 2021 & 2022 Natural Disaster Events. A section of the causeway and the road approach on the eastern side has been washed away. There is no access across the causeway.
Boomley Road	Dunedoo	Bridge approaches (road) were severely damaged in the 2021 & 2022 Natural Disaster Events.
Pandora Pass Road	Coolah	Causeway was severely damaged in the 2021 & 2022 Natural Disaster Events.

Options

There are options available to Council to deliver the Natural Disaster works once funding approval has been granted.

Council may wish to amend the projects nominated for the Local Government Recovery Grants.

Given the quantum of work and the timeframe required in which to complete the works, procurement of contractors is required to supplement Council staff.

As resolved by Council, contractors will be engaged as required for various packages of work bundled by location.

Financial Considerations

Council's costs are recoverable for services that directly relate to the restoration of essential public assets following the NSW Natural Disaster Essential Public Asset Restoration Guidelines.

The recoverable costs will be claimed from TfNSW via their normal invoicing process which includes submitting actual expenditure monthly. Council is also required to submit the corresponding Form 306 when submitting a claim for payment.

Council is delivering several projects using grant funding to return our road network to pre disaster condition and to address other unfunded road maintenance issues. The following table provides the financial status of these projects as of 3 August 2023.

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Project	Budget/ Funding	Expenditure	Percentage Spent	Construction Completion Date
Natural Disaster AGRN 987, 1030 and 1034	\$10,568,492	\$4,515,702	43%	30/06/2025
Pothole Repair Program	\$864,683	\$250,028	29%	01/01/2024
Regional and Local Roads Repair Program	\$4,590,987	\$20,848	<1%	29/02/2024
Local Government Recovery Grants	\$1,000,000	\$36,819	4%	30/06/2025

Community Engagement Considerations

The level of community engagement is to inform.

Attachments

1. Local Government Recovery Grants project descriptions.

RECOMMENDATION

That Council:

1. Notes the Natural Disaster Response and Recovery Monthly Report for August 2023.
2. Notes the changes to the nominated projects for Local Government Recovery Grants.

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Item 18 Drinking Water Management System Improvement Plan Implementation – August 2023 Update Report

Division:	Environment and Development Services
Management Area:	Warrumbungle Water
Author:	Manager Warrumbungle Water – Thomas Cleary
CSP Key Focus Area:	Supporting Community Life
Priority:	SC4.4 The future requirements for water and power are identified and adequately planned for by service providers

Reason for report

To re-inform Council of the status regarding the implementation of action items on Council's Drinking Water Management System (DWMS) Improvement Plan.

Background

Under the *NSW Public Health Act 2010* Council is required to maintain a DWMS consistent with the Framework for Management of Drinking Water Quality as documented in the Australian Drinking Water Guidelines (ADWG).

Council developed its DWMS in late 2014; part of this DWMS forms a risk based – and therefore priority based – Improvement Plan containing action items. Both documents, the DWMS and the Improvement Plan, were presented to Council in Item 11 of the December 2019 Business Paper Report.

Resolution 228/1920 Item 3 requires the preparation of regular reports – at four monthly intervals – on the progress of implementing the Improvement Plan action items. The following update reports were presented to Council:

- Item 11 of the April 2020 Business Paper
- Item 21 of the August 2020 Business Paper
- Item 18 of the December 2020 Business Paper
- Item 17 of the April 2021 Business Paper
- Item 14 of the August 2021 Business Paper
- Item 18 of the March 2022 Business Paper
- Item 14 of the July 2022 Business Paper
- Item 28 of the December 2022 Business Paper
- Item 13 of the May 2023 Business Paper

Issues

In December 2019, 160 of the then 340 DWMS Improvement Plan action items were completed, closed or implemented with 180 items outstanding.

At the time of the May 2023 update report, 331 items have been closed, completed or implemented. Since then, there has been a minor internal review of the DWMS

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strategy and a number of other items have been completed, closed and implemented.

Meanwhile, 331 items have been closed or completed with 27 outstanding/in progress, out of the new total of 358 items; a summary table is presented below. The current Improvement Plan is included as Attachment 1.

Priority	Status						To do per priority in percent out of total
	Closed*	Complete	Implemented**	In progress	Not started	Total	
Very High	12	23	1	1		37	10.34%
High	60	67	20	13		160	44.69%
Medium	65	39	24	9		137	38.27%
Low	12	6	2	4		24	6.70%
Sum	149	135	47	27	0	358	100%

There are currently 27 outstanding 'In-Progress' items out of the total of 358 items which are being addressed as resources allow.

*Closed items were closed as they were covered by a new action or another action item or items; all action items including closed and new items remain within the overall DWMS Improvement Plan, hence the number of items consistently rises.

** Completed versus implemented items: 'completed' marks the finalisation of a certain milestone, for example the development of a Drinking Water Quality Policy; 'implemented' marks the successful realisation of a certain process, for example the ongoing entering of operational data into electronic spreadsheets.

A number of key recommendations that are in progress include:

- Development of a private water bore register in Baradine, Bugaldie and Kenebri;
- Identification of high-risk areas for backflow prevention;
- Implement a proactive main flushing program in Mendooran. This is planned to be addressed under the proposed Safe and Secure Water Programme funded project for upgrades to the Mendooran Water Supply Scheme;
- Development of a Drinking Water Quality Monitoring Plan;
- Development of a Water Quality Verification Plan;
- Upgrades to the Mendooran Water Treatment Plant;
- Development of a document to undertake regular reservoir inspections;
- Reservoir upgrades and bore integrity re-establishment Shire wide.

Options

This report is presented for Council's information only.

Financial Considerations

The remaining 27 items requiring to be closed will be completed by staff in-house. At this stage, further assistance from a consultant is likely not to be required.

Operational and capital expenditure in relation to many DWMS Improvement Plan action items is distributed across a number of areas and normally not tracked against

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the DWMS; these include for example water treatment plant improvements and upgrades, operator training and water quality testing.

Community Engagement

The level of engagement is to 'Inform'.

Attachments

1. DWMS Improvement Plan August 2023

RECOMMENDATION

That Council notes the Drinking Water Management System Improvement Plan Implementation – August 2023 Update Report.

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Item 19 Mendooran Water Quality Incident Review Report Implementation – August 2023 Progress Update

Division:	Environment and Development Services
Management Area:	Warrumbungle Water
Author:	Manager Warrumbungle Water – Thomas Cleary
CSP Key Focus Area:	Supporting Community Life
Priority:	SC4.4 The future requirements for water and power are identified and adequately planned for by service providers

Reason for report

To inform Council of the ongoing progress in implementing recommendations from the 2017 Water Quality Incident Review Report on the Mendooran boil water alert, as per Council Resolutions 196/1718 and 227/1920.

Background

Following the Mendooran boil water alert in June 2017, a Water Quality Incident Review Report was prepared, which was presented to Council in November 2017 (Item 25). The final report contained 31 recommendations.

Previous reports on the implementation progress were given to Council in February 2018 (Item 39), as well as in May 2018 (Item 20), in August 2018 (Item 21), in December 2018 (Item 15), in March 2019 (Item 13), in June 2019 (Item 9), in September 2019 (Item 15), in December 2019 (Item 10), in April 2020 (Item 12), in August 2020 (Item 22), February 2021 (Item 21), August 2021 (Item 16), March 2022 (Item 19), July 2022 (Item 15), December 2022 (Item 29), May 2023 (Item 14).

Out of the 31 recommendations, 12 remain to be implemented.

Issues

Outstanding recommendations from the Mendooran Incident Review Report are listed below.

Outstanding Recommendations

Mendooran Incident Debrief Recommendations, Implementation Status and Comments
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Recommendation 1: <i>That online turbidity and chlorine residual monitoring is installed at Mendooran WTP.</i>

Status: Implementation

Safe and Secure Water Program (SSWP) funding was granted for a 'Mendooran Water Supply Modification Upgrade Concept Design'. The proposed upgrade includes the installation of further online instrumentation with appropriate feedback control to the
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Mendooran Incident Debrief Recommendations, Implementation Status and Comments

Programmable Logical Controller (PLC) /Supervisory Control and Data Acquisition (SCADA).

Progress since last report:

- **Council has been successful in securing a draft funding deed, the draft deed is currently under review and is yet to be presented to Council.**

A draft Business Case has been completed for the Mendooran Water Supply Scheme Upgrade, based on previous reports including Concept Design Cost Estimates. This draft business case has not been endorsed by DPE and a new funding grant has been applied for through DPE to finalise technical details associated with the business case.

Once endorsement has been obtained for the business case Council will proceed with design and then construction of the proposed upgrades. This recommendation is due to be completed in May 2024.

Recommendation 4: *That WSC investigates the installation of an inline booster pumping station on the outlet of the Standpipe reservoir to provide sufficient water pressure for a regular water main flushing program to be implemented, to improve the water supply system's firefighting capacity and reduce overall water age by only storing water volumes sufficient to meet peak day demands.*

Status: Implementation.

The proposed upgrade referred to an inline booster pump downstream of the standpipe reservoir, this will be assessed during the completion of the revised business case.

Change/progress since last report:

- **No additional progress has been completed since the last report.**

As per Recommendation 1, as part of proposed funding under the SSWP Council will be completing a hydraulic study to identify the best solution to mitigate the issues mentioned in Recommendation 4 and this will form part of the revised business case to be presented to the SSWP.

In the event that an inline booster pump station is not approved Council will need to seek alternative funding opportunities or include this as a project in the Council funded capital works program. This recommendation is due for completion in June 2026.

Recommendation 5: *That WSC investigates options to reduce water age in the Coolabah rural residential estate water supply zone. This could include isolation of individual reservoirs i.e. Reservoirs No. 1, No. 2 and/or No. 3, on a seasonal basis to only store water volumes sufficient to meet peak day demands.*

Status: Implementation.

Change/progress since last report:

- **No additional progress has been completed since the last report.**

This recommendation and the recommended solution will be discussed in detail as part of the business case submission to DPE. This recommendation will be completed in June

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Mendooran Incident Debrief Recommendations, Implementation Status and Comments

2026 following the completion of the SSWP project to upgrade the Mendooran Water Supply Scheme.

Recommendation 6: *That WSC review and regularly revise these water supply reticulation plans (Figures 4 & 5) as required to maintain up to date records.*

Status: Implementation

In collaboration with Council's GIS Officer.

Change/progress since last report:

- **No additional progress has been completed since the last report.**

Issues exist with current GIS information being inaccurate and incomplete. To address this issue, the subject of Asset Management would need to be addressed. Council has formed an Asset Management Steering Committee to further develop Asset Management plans at Council and it is proposed that this recommendation will be completed in June 2025.

Recommendation 16: *That WSC review the LMWUA Water Treatment Plant Audit Report for the Mendooran WTP (September 2014), develop an Action Plan and urgently implement any outstanding recommendations. This Action Plan information should also be regularly reported back to DPE-Water.*

Status: Implementation

Change/progress since last report:

- **No additional progress has been completed since the last report.**

All recommendations from this report have been actioned and closed out except for one relating to sodium hypochlorite bunding. This action item will become void upon completion of the proposed upgrades to the Mendooran Water Supply Scheme which will see Council changeover from liquid chlorine dosing systems to chlorine gas dosing systems. This recommendation will be completed in June 2026.

Recommendation 17: *That WSC review all reservoir inspection reports (2014 and 2017) to develop an Action Plan and urgently implement any outstanding recommendations. This Action Plan information should also be regularly reported back to DPE-Water.*

Status: Implementation.

Integrity issues of 12 reservoirs shire-wide, were rectified in May 2019.

Integrity issues of further 5 reservoirs shire-wide, were rectified in June 2020 after delays due to COVID travel restrictions with the contractor being located in QLD.

An action plan has been created with allocated priorities.

A contractor has been engaged to the value of \$110,000 to rectify some of the outstanding issues across Council's reservoirs. A further budget allocation of \$60,000 to replace internal corroded structures is contained within the FY21/22 budget.

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Mendooran Incident Debrief Recommendations, Implementation Status and Comments

Change/progress since last report:

- This work has been undertaken and completed.
- All remaining outstanding items within the Action Plan will be included in the Mendooran Water Supply Scheme Business Case and will be implemented during construction of the proposed upgrades funded by DPE.

This recommendation is due to be completed in June 2026.

Recommendation 18: *That WSC review and update the DWMS and the “DWMS Improvement Plan” is then kept up-to-date, recommended improvements are implemented in the order of identified urgency and progress of the “DWMS Improvement Plan” is reported regularly to the Senior Executive Team and Council.*

This information will also be passed onto NSW Health and DPE-Water for advice, review and comment.

Status: Implementation.

Change/progress since last report:

- Internal review of the DWMS completed in April 2023 and is to be submitted to NSW Health in August 2023 for review.

This recommendation will always be in an implementation stage and cannot be closed out as the DWMS is a live document and is required to be reviewed annually internally and externally every four years. The DWMS Improvement Plan is reported quarterly to Council. Council have undertaken a internal review of the DWMS in April 2023.

Recommendation 19: *That WSC review and finalise the DWMS Implementation Report (2016), so that the recommended “Emergency Response Plan” (ERP) can be utilised for any future incidents and emergencies.*

Status: Implementation.

Change/progress since last report:

- No additional progress has been completed since the last report.

To close this item out Council will need to secure funding from NSW Health to develop and implement an Emergency Response Plan. This recommendation is due to be closed out in December 2023.

Recommendation 20: *That WSC develop and implement a “Drinking Water Quality (DWQ) Monitoring Plan” which formalise staff/role responsibilities, authorities reporting and communication protocols and review existing procedures for sampling and testing. The monitoring plan should be built based on the NSW Health Drinking Monitoring Plan (available on the NSW Health website).*

Status: Implementation.

Change/progress since last report:

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Mendooran Incident Debrief Recommendations, Implementation Status and Comments

- This recommendation has been completed with the submission of the updated DWMS (Drinking Water Management Strategy) and CCP (Critical Control Point) Reference Guides and Summaries by an external consultant.
- The DWMS and CCP reports are evolving working documents which will continue to be updated inline with current standards and technology.

This recommendation will always be in a implementation stage and cannot be closed out as a Drinking Water Quality Monitoring Plan is based upon the CCP reference guide which is a working and evolving document.

Recommendation 29: *That the Human Resources records for relevant staff are reviewed, and that training is undertaken for all water supply operational staff, WTP operators and relief staff to upskill and to be appropriately trained in WTP processes (i.e. DPE-Water Part 1 and 2 as a minimum). It is also recommended that all staff involved with water quality sampling, testing and monitoring, undergo training and are involved in developing procedures for their work tasks.*

Status: Implementation

- A Warrumbungle Water Training Program has been developed and completed
- Council continues to provide training to water supply operational staff.
- Fluoride training for staff is being organised through an external trainer.

Recommendation 30: *That WSC investigate and implements a process of its WTP operators to be certified under the National Certification Framework (NCF).*

Status: Development

Council's HR Division has been seeking information to quantify what training is required to meet the certification requirements; this will enable a training organisation to be engaged that can deliver the training. No delivery timeframe is available at this stage.

Change since last report:

- Nil to report.

Recommendation 31: *That WSC investigate and implement a formalised preventative maintenance program for all the WTP, reticulation and reservoir assets.*

Status: Implementation.

Change/progress since last report:

- No additional progress has been completed since the last report.

An informal preventive maintenance program currently exists for the WTP, reticulation and reservoir assets. The formalisation of this program for Council water infrastructure assets is scheduled to be completed concurrently with the development of formal Asset Management Plans. This is due to be completed in June 2025.

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Options

This report is presented for Council's information.

Financial Considerations

In relation to the DWMS implementation, NSW Health continues to provide financial support to help Council meet drinking water quality expectations and standards.

Mendooran Water Quality Incident Review Report related expenditure and budget items – relating to Recommendations – include:

In FY23/24:

- Mendooran WTP business case will be submitted and endorsed by DPE. The amount in the budget is \$500,000;
- The development of an Emergency Response Plan is available for funding through NSW Health. Further consultation is required with NSW Health to secure funding. It is forecasted that \$30,000 will be required to complete this recommendation.

In FY 24/25:

- Construction of the proposed Mendooran WTP upgrades are due to commence with a budget amount of \$1,750,000

In FY 25/26:

- Construction of the proposed Mendooran WTP upgrades are due to be finalised with a budget amount of \$2,500,000

Community Engagement

The level of community engagement is 'Inform' as per Council's *Community Engagement Strategy 2020-2024*.

Attachments

Nil

RECOMMENDATION

That Council notes the implementation progress of the recommendations within the Mendooran Water Quality Incident Review Report.

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Item 20 Development Applications

Division:	Environment and Development Services
Management Area:	Planning and Regulation
Author:	Administration Assistant Environment and Development Services – Jenni Tighe
CSP Key Focus Area:	Strengthening the Local Economy
Priority / Strategy:	LE5 Opportunities exist for the establishment of light industries and range of housing options

Development Applications

(i) Approved –

Development Application / Complying Development	Date Lodged	Date Approved	Applicant's Name	Location	Town	Type of Development	Referral Days	Stop the Clock Days
DA11/2023	8/5/2023	21/07/2023	Darren Mathews	86 Bullinda Street	Dunedoo	Shed and Carport	14	0
DA18/2023	23/6/2023	13/07/2023	John Percival	30 Tucklan Street	Dunedoo	Shed	2	0
DA13/2023	11/05/2023	21/07/2023	Rawson Homes	52-58 Bandulla Street	Coonabarabran	Dwelling	8	0
CD6/2023	10/07/2023	11/07/2023	Thomas Tumeth	912 Tooraweenah Road	Mendooran	Dwelling	0	0

Note: The applicant lodges the DA via the NSW Planning Portal, Council makes all referrals to Government Agencies within two (2) days via the Concurrence and Referral dashboard through the NSW Planning Portal.

RECOMMENDATION

That Council notes the Applications and Certificates approved during July 2023, under Delegated Authority.

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Item 21 Reports to be Considered in Closed Council

Item 21.1 Human Resources Monthly Report

Division: Executive Services

Author: Manager Human Resources – Chris Kennedy

Summary

The purpose of this report is to update Council in relation to activities undertaken by Human Resources including Staffing and Recruitment, Training and Workplace Health and Safety (WHS).

In accordance with the *Local Government Act 1993* (NSW) (*'the Act'*) and the *Local Government (General) Regulation 2005* (NSW), in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to personnel matters concerning particular individuals (other than councillors) and is classified **CONFIDENTIAL** under section 10A(2)(a) of the Act, which permits the meeting to be closed to the public for business relating to the following:

- (a) personnel matters concerning particular individuals (other than councillors)

RECOMMENDATION

That the Human Resources Monthly Report be referred to Closed Council pursuant to section 10A(2)(a) of the *Local Government Act 1993* (NSW) on the grounds that the matter deals with personnel matters concerning particular individuals (other than councillors).

Item 21.2 Support and Maintenance End User Support Agreement

Division: Corporate Services

Author: Manager Corporate Services – Jenni Maundrell

Summary

The purpose of this report is to consider the existing arrangements for the provision of Information Technology (IT) Services.

In accordance with the *Local Government Act 1993* (NSW) (*'the Act'*) and the *Local Government (General) Regulation 2005* (NSW), in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to commercial information and is classified **CONFIDENTIAL** under section 10A(2)(d) of the Act, which permits the meeting to be closed to the public for business relating to the following:

- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or

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(iii) reveal a trade secret

RECOMMENDATION

That the Support and Maintenance End User Support Agreement Report be referred to Closed Council pursuant to section 10A(2)(d) of the *Local Government Act 1993* (NSW) on the grounds that the matter deals with commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it, or confer a commercial advantage on a competitor of the council, or reveal a trade secret.

Item 21.3 Tender for the Design and Construction of Modular Amenities at Dunedoo War Memorial Swimming Pool

Division: Technical Services

Author: Director Technical Services – Nicole Benson

Summary

The purpose of this report is to provide Council with relevant information required to select the most suitable company to carry out design and construction of modular amenities at the Dunedoo War Memorial Swimming Pool.

In accordance with the *Local Government Act 1993* (NSW) (*'the Act'*) and the *Local Government (General) Regulation 2005* (NSW), in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to advice concerning commercial information and is classified **CONFIDENTIAL** under section 10A(2)(c) of the Act, which permits the meeting to be closed to the public for business relating to the following:

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct)

RECOMMENDATION

That the Tender for the Design and Construction of Modular Amenities at Dunedoo War Memorial Swimming Pool Report be referred to Closed Council pursuant to section 10A(2)(c) of the *Local Government Act 1993* (NSW) on the grounds that the matter deals with information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct).

FURTHER that Council resolve that:

1. Council go into Closed Council to consider business relating to confidential information.
2. Pursuant to section 10A(1)-(3) of the *Local Government Act 1993* (NSW), the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2) as outlined above.

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3. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993* (NSW).